



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

B.S.K. COLLEGE, BARHARWA

AT-JHIKTIYA , P.S-RANGA ,P.O-BINDUDHAM VIA PATHNA ,DIST-
SAHIBGANJ

816110

www.bskcollegebarharwa.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The self study report is a document of visionary innovation , improvement , renovation and utilization of available resources , applied to link higher education to skill , knowledge and expertise to turn the youth to national energy. In terms of global threats and challenges , competence and existence , the higher education has come out now with plans and programmers for the institutions to impart need based and quality education. The SSR reflects the efforts of a college intended to achieve performance , competence and excellence and to prove itself more fitting and serviceable to young India and in this missionary voyage B.S.K.College , Barharwa is preparing itself for the accreditation by National Assessment and Accreditation Council (NAAC).The document has been prepared with utmost sincerity and honesty to the best of our knowledge and believe.This report of self introspection has been fashioned in two parts in the follow up the instruction led down by NAAC.

B.S.K.College,Barharwa , is a fourth phase constituents unit of S.K.M.University, Dumka (Jharkhand). The college was established in 1978 in Pathna Block of Sahibganj district in Santhal Pargana.The main objectives of the college is to contribute to the transfer mission of prevailing socio economic condition so that values enshrined in the constitution of India , social justice , equality of opportunity, democratic freedom to all , tolerance and respect to all religions , opening upto the people of our country with special emphasis on Jharkhand.The institution is aware of dimension and quality of education keeps on changing with time and the quality cannot be assessed by a single yard stick the college serves best by imparting education , inculcating morale values and motivating young minds towards research work and serving to the nation.

Vision

B.S.K.College,Barharwa was established with a vision to impart education to youth of the socially and economically backward area stretched between the district of Sahibganj and Pakur and to bring the into the main stream of the society we are working on the plan and policies of the UGC , RUSA and Higher Education Department to generate and strengthen national energy.The college is in continuous and rigorous efforts to provide the opportunity of Higher Education to all the youth of locality.

Mission

B.S.K.College, Barharwa on way to performance , competence and excellence and is a lone link to higher

education between the socio economic backward and population dominated by schedule tribes and minority in district of Sahibganj and Pakur. The college is dedicated to open a profile connecting education to bread and knowledge through providing skill based education . The course of Information Technology under the scheme of community college / NSQF of UGC shall offer opportunity of value based education and employment to the youth of this area by using technology and skill the college aspires to transform the youth energy to national energy. The main objective of the college is to build up skill human recourse instilled with scientific zeal and enable the youth to face the contompary challenges. The role of advisory committee and the staff council in achieving the vision and mission of the institution is significant .resolution of the two bodies is communicated to the student through class room notice , prospectus and college magazine.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Good strength of Student.
2. Library equipped with adequate number of books based on CBCS System , journals and magazines.
3. Language lab for certificate programme on Spoken English.
4. INFLIBNET.
5. IT / Computer Lab.
6. Well equipped laboratories.
7. Online payment gateway for fee collection.
8. Self finance programmes BBA , BCA , B.VOC(I.T) and B.Lib.
9. Conference Hall.
10. Botinical Garden.
11. Auditorium.
12. Mast Light.
13. Santhal Academy.
14. NSS.
15. R.O water facilities in campus.
16. Yoga Centre.
17. Five Smart Classes.

18.Bank Facilities.

19.PFMS.

20.Hostel Facilities.

Institutional Weakness

1.Shortage of faculty in some of the departments.

2.Post Graduate courses are not available.

3.Infrastructure like road connecting to college is not in good condition.

4.Improvement needed on students personality development.

5.No collaboration with other HEIs.

Institutional Opportunity

1.Opportunity for the student to go for higher studies after completion of Honors courses.

2.Opportunity of learning skills of spoken English.

3.Skill based courses like Mushroom cultivation and B.VOC (I.T) may open the doors for the students to earn by starting their own business are through getting employment in private sector.

Institutional Challenge

1.Lack of infractural facilities in the area surrendering the college.

2.Student placement.

3.To enrich the curriculam through adding the case studies , internship programmes , industrial tours with purpose to provide practical knowledge.

4.Socio economic development of tribal area by providing education and skill based courses to make them skilled manpower .

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

B.S.K.College,Barharwa is a constituent college under S.K.M.University,Dumka , Jharkhand , recognized u/s 2 (f) and 12(B) of the UGC Act , 1956 and granted the status of community college along with the approval to Information Technology (B.VOC) under the provisions of NSQF scheme , imparts teaching upto Honors Level in the general streams and the skill based and job oriented courses like BCA , BBA , B.Lib & Information Science and Information Technology. The teachers are dynamic , innovative and visionary.They follow lesson plan , progress notes , subject wise and stream wise daily progress register that enable them to prepare themselves for the lectures including revision of the courses and examinations.The college facilitates study tour and excursion to the students feedback on curriculum is regularly taken from the students.

Teaching-learning and Evaluation

The main objectives of the college is to impart quality as well as skill based education to the students for their all round development .Transparency in admission under the guidelines of S.K.M.University is maintained.The college academic mechanism is being run by efficient faculty members who adopt different innovative approaches to teaching and learning . Counseling , academic support and career guidance are provided to the students . The end Semester Examinations are conducted as per the university programmes.In order to make them fully prepared for that examination , weekly tests and one Internal examination are taken.Weekly tests help teachers to differentiate between the slow and fast learners.For slow teachers extra classes are taken by teachers.Even for inquisitive fast teachers ,teachers give and make their best to compete with the students of other privileged institutions.For this purpose the all departments follow a master routine and as per their requirement also makes department wise routine and make sure timely running of classes.

Research, Innovations and Extension

B.S.K.College , Barharwa is an undergraduate level of institution. However teachers are working on minor research projects sponsored by ICSSR in their area of research studies . Laboratories have been enriched with apparatus and instruments for practical teaching .Students and teachers get benefited of automated and digitalized library , equipped with the facilities of online access of UGC approved journals and e-books . There is membership in INFLIBNET and all the teachers as well as students with research orientation are active users of it.The college having some faculties with greater experience on writing books,research publications and contribution in editing books.Some faculties are working research projects sponsored by ICSSR.

The NSS Units of the institution organized different extension programmes like cleaning , plantation , community health , swachh bhara abhyan , National Youth Day , National Voter's Day , Literacy Mission etc. It provides guidance and counseling to both boy and girl students.

Infrastructure and Learning Resources

The college is rich in infrastructural details. The administrative building consists of principal chamber, office, account section, bank, girls common room, examination cell, sports store rooms, health Centre, and faculty room equipped with the facility of lavatory, A.C, CCTV Camera, T.V and refrigerator. The Arts Block features for classroom, computer lab, skills cum language lab, Geography and Psychology labs, IQAC and separate lavatories for boys and girls. Science Block comprises classrooms, laboratories and lavatories for boys and girls. The college uses audio - video systems and technological aids in teachings with the help of language and computer labs, smart boards, document camera and projectors. In addition to aforesaid infrastructural aids, the college provides the facility of students common rooms, welfare hostels and bank.

Student Support and Progression

The poor and needy students get financial assistance from the State Government. Remedial coaching under UGC Scheme for reserved category and minority students have been provided. Reservation in Admission is maintained through a single window system. The institutional anti ragging cell, sincerely works to curb the ragging and has adopted the UGC regulation strictly. Career counseling cell provides information to the students regarding the choice of career in different field.

Governance, Leadership and Management

The decision making authority of the college is the development committee and the Principal is the Ex-Officio secretary. The principal plays a vital role for the governance and management of the institution. The committees of the college co-ordinate the different development work and give effect to the decision taken and direction received under the provisions of the act and statutes, rules and regulation. The principal takes initiatives to make improvements in the academic standards of the teaching by collecting feedback confidentially from the students. The college adopts transparency in financial affairs and makes internal and external audit of accounts regularly.

Institutional Values and Best Practices

The remedial coaching has been imparted to the weaker section of the students to enhance their academic standards. All staff members work cordially to fulfill the vision and goal of the institutions to make it an ideal institution in the state. Institution has also taken initiative by introducing two best practices in computer certificate programme as add on courses and has introduced 'Earn while Learn' through mushroom cultivations. The institutions celebrates the different festivals to develop the social harmony and spread a message that diversity is our strength and identity and we respect all cultures and religion. The college organize parent teacher meeting every year to get familiar with the parents and work on their suggestion and motivate them to aware other people in their area to enroll their child in higher education.

We follow professionalism in our work and always taking care of students requirements and by this process maintained a healthy academic environment within the campus. We assure that institute works as a means to help them in over all growth.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	B.S.K. COLLEGE, BARHARWA
Address	AT-JHIKTIYA , P.S-RANGA ,P.O-BINDUDHAM via PATHNA ,DIST- SAHIBGANJ
City	BARHARWA
State	Jharkhand
Pin	816110
Website	www.bskcollegebarharwa.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Sudhir Kumar Singh	091-9431154605	9431154605	091-9123206 634	bskcollegebarharwa@gmail.com
IQAC / CIQA coordinator	Jyotish Prasad	091-8299122308	9801366007	-	jyotishprasad0@gmail.com

Status of the Institution	
Institution Status	Constituent

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	16-06-1978

University to which the college is affiliated/ or which governs the college (if it is a constituent college)

State	University name	Document
Jharkhand	Sido Kanhu Murmu University Dumka	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	16-08-2013	View Document
12B of UGC	16-08-2013	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	AT-JHIKTIYA , P.S- RANGA ,P.O-BINDUDHAM via PATHNA ,DIST- SAHIBGANJ	Tribal	5.69	8690

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English	36	I.A I.SC I.COM	English	300	115
UG	BA,Hindi	36	I.A I.SC I.COM	Hindi	300	256
UG	BA,Bangla	36	I.A I.SC I.COM	Bengali	300	65
UG	BA,Urdu	36	I.A I.SC I.COM	Urdu	300	15
UG	BA,Sanskrit	36	I.A I.SC I.COM	Sanskrit	300	15
UG	BA,Santhali	36	I.A I.SC I.COM	Santali	300	22
UG	BA,History	36	I.A I.SC I.COM	English,Hindi	300	167
UG	BA,Political Science	36	I.A I.SC I.COM	English,Hindi	300	123
UG	BA,Economics	36	I.A I.SC I.COM	English,Hindi	300	68
UG	BA,Psychology	36	I.A	English,Hindi	300	42
UG	BA,Geography	36	I.A	English,Hindi	200	152
UG	BA,Sociology	36	I.A I.SC	English,Hindi	300	72

	y		I.COM	i		
UG	BA,Philosophy	36	I.A. I.SC I.COM	English,Hindi	300	21
UG	BA,Rural Economics	36	I.A. I.SC I.COM	English,Hindi	300	5
UG	BA,L S W	36	I.A. I.SC I.COM	English,Hindi	300	16
UG	BCom,Commerce	36	I.COM I.SC	English,Hindi	300	52
UG	BSc,Chemistry	36	I.SC	English,Hindi	150	9
UG	BSc,Physics	36	I.SC	English,Hindi	150	126
UG	BSc,Zoology	36	I.SC	English,Hindi	150	52
UG	BSc,Botany	36	I.SC	English,Hindi	150	34
UG	BSc,Mathematics	36	I.SC	English,Hindi	200	57
UG	BCA,B C A Vocational	36	I.SC I.COM I.A	English,Hindi	50	9
UG	BBA,B B A Vocational	36	I.SC I.COM	English,Hindi	30	0
UG	BLibISc,B Lib And Information Science Vocational	12	I.A I.SC I.COM	English,Hindi	50	16
UG	BVoc,B Voc Information Technology	36	I.A. I.SC I.COM	English,Hindi	50	8

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				0				61			
Recruited	1	0	0	1	0	0	0	0	40	3	0	43
Yet to Recruit	0				0				18			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				61
Recruited	24	9	0	33
Yet to Recruit				28
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	18	1	0	20
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	15	1	0	16

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	1	0	0	1
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	6	1	0	7

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	2		0		2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Diploma	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
UG	Male	794	76	0	0	870
	Female	622	34	0	0	656
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	55	43	53	86
	Female	42	31	24	52
	Others	0	0	0	0
ST	Male	193	185	157	185
	Female	121	132	90	130
	Others	0	0	0	0
OBC	Male	395	386	411	519
	Female	251	253	248	322
	Others	0	0	0	0
General	Male	84	151	73	67
	Female	47	95	46	54
	Others	0	0	0	0
Others	Male	173	93	127	134
	Female	106	106	55	81
	Others	0	0	0	0
Total		1467	1475	1284	1630

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
25	24	24	24	21
File Description		Document		
Institutional data in prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
07	6	6	6	3

2 Students

2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1467	1475	1284	1662	1306
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2839	2840	2765	2765	2765

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
621	817	713	425	730

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
42	42	46	47	48

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
65	65	65	65	65

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 13

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
56	181	42	133	90

4.3

Number of Computers

Response: 83

4.4

Total number of computers in the campus for academic purpose

Response: 44

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Every department follows lesson plan, lesson notes and progress register. Teachers are encouraged to apply innovative teaching methods such as presentations, assignments, discussions, workshops, in house seminars, computer applications and audio-video display of programmes on computers, smart boards and the language lab. Students are suggested to get benefited of e-books and journals from library. The Advisory Committee conducts meetings at regular intervals with the faculty members of different Departments with regard to implementation of the curriculum. A meeting is held in starting of every coming session of all the Head of Departments under the chairmanship of principal to carve the academic plans for different programmes. Syllabus is subdivided in units for timely completion of the courses. Each department follows the Academic Calendar. As and when any department faces any problem regarding curriculum, the Principal conducts motivational programmes and extends full support to teachers to complete the syllabus for effective translation of the curriculum and improvement in teaching practices. The teachers of the college receive procedural and practical support of immense academic values when they attend the seminars and workshops organized by the University and feel themselves updated of the latest trends in education and guidelines. Teachers are encouraged to attend the seminars, symposia, workshops, orientation / refresher courses organized by other Universities so that they may update their knowledge and improve the teaching methods. They are made payment of TA/DA by the Academic Staff College for participating in the orientation / refresher courses as per UGC norms. Teaching aids like books and journals, e-books, electronics, instruments, apparatus, smart boards, internet and Wi-Fi connectivity are available in the college to ensure effective implementation and completion of the curriculum.

File Description	Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college strongly trusts on in transparency in its functioning. It has a well defined and standard operating procedure to develop the academic teaching plans and follows a well defined academic calendar. The activity calendar shows the starts and end of each semester clearly stating various activities to be conducted including cultural events and co-curricular activities organized during the year. The college prepares the academic calendar by understanding the PO's and CO's so that the activities are planned accordingly. Academic colander lays down a very strong foundation of the academic delivery. It further propagates the college vision and mission.

Preparation of the academic calendar begins well before the commencement of the academic year. The academic calendar is designed in line with the affiliating S.K.M.University,Dumka academic calendar and takes into consideration the holidays and vacation.

The academic calendar helps as a source of information and planner for student, faculty, staff and other stakeholders of the college. The academic calendar is communicated to the student by displaying it on the website, notice board and college prospectus.

The college has built it mechanism to ensure the strict implementation of the academic calendar by monitoring activities. Implementing gaps are reviewed periodically. The status of check points and gap identified in monitoring are conveyed to the principal of the college for necessary action.

Tutorial and remedial classes are taken by faculties as per the requirement for timely completion of the syllabus.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: D. Any 1 of the above

File Description	Document
Institutional data in prescribed format	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

Response: 07

File Description	Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 5

1.2.2.1 How many Add on /Certificate programs are added within the last 5 years.

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	01	01	01

File Description	Document
Institutional data in prescribed format	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

In the subject like Sociology Gender is a topic which discriminates the difference between male and female and also include the topic of gender equality.A country can be a developed one if it gives the equal opportunity to both male and female .The subject makes a paradigm shift in the thinking of society which differentiate between boy and girl child.EVS is a paper in Semester-II for all streams.Climate change is taught in Geography and Zoology ,it lays emphasis on environmental protection and sustainable growth.The knowledge of Human Right is imparted in Sociology and Political Science . Under Unnat Bharat Scheme programmes like Swach Rahen , Swasth Banen , Beti Bachao Beti Padhao,water preservation , tree plantation etc . are organized with the help of NSS volunteers.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 10.14

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	2	2	2

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
Institutional data in prescribed format	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 0

1.3.3.1 Number of students undertaking project work/field work / internships

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: E. None of the above

File Description	Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: E. Feedback not collected

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 25.74

2.1.1.1 Number of students admitted year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1467	1475	1284	1662	1306

2.1.1.2 Number of sanctioned seats year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5679	5680	5530	5530	5530

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 45.5

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1336	1229	1165	1509	1118

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

Advanced and slow learners are identified by their teachers in the class rooms on the basis of feedback they receive through the responses, written or oral. Special classes under motivational programmes are arranged. Advance d learning materials and assistance are also provided to such students. The institution collects and analyzes the data on the academic performance from academic history, attendance records and also by generating academic tastes in the students by organizing counseling, seminars, debates, quiz, written tests, projects and field works, classroom and laboratory involvements, remedial classes and extension lectures. Academic performance of the students of the disadvantaged and economically weaker sections of the society, physically challenged and the slow learners is measured by the teachers when delivering lectures. Slow learners or those who do not move with the pace of learning, they are morally boosted by using the said motivating indicators of the academic performance. They are encouraged even after class hours reading materials, solved question papers and books. The advanced learners are given assignments and motivated to participate in seminars, quiz, debates, essay competitions and extracurricular activities. They are suggested to acquire new and advanced information through internet, e-books and journals and newspapers.

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 35:1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Use of technology, organizing seminars, group discussions, quiz, orientation programmes and the introduction of skill based courses, made learning more student-centric. Library is equipped with the facility of e-books and journals. The NSS volunteers adopt the nearby villages and organize the extension activities. IQAC marks the skill identifications and the necessity to have a change in the traditional mind set to meet the challenges of the age. To transform the students into life-long learners and innovators, Science departments organize Exhibition, motivate them to continue their higher studies and create an environment to transform them in to lifelong learners. They are encouraged to participate in various programmes like seminars, debates, quiz, symposia and book fares. They are assigned projects, field and herbarium works. Students are directed to use the Language Lab, Computer Lab , Internet and e-book facility available in the college. Students of Arts and Commerce, too, may offer Information Technology and acquire skill based knowledge.Multimedia teaching aids like projectors, smart boards, Language Lab, INFLIBNET, internet, Computer Lab and Document camera are available in the college.

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

Along with the current traditional teaching learning system, ICT enabled teaching methodologies and advanced technology are being followed by the faculty members in class rooms . Use of teaching aids like, LCD projectors, classrooms with wi-fi enabled computer/laptops systems are usually in use in classroom.The Principal conducts motivational programmes and encourage faculty to add new teaching practices simultaneously with the traditional teaching methods. ICT enabled teaching -learning process create a very positive impact on the students. They show their interest in class rooms and present their papers in department seminars and workshops. Teachers and students are encouraged to use computers, internet and audio-video teaching aids, Language Lab, INFLIBNET and the Computer Lab and keep themselves abreast of the latest developments in their respective fields. Some of the classroom are also equipped with smart board.

File Description	Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)**Response:** 209.57**2.3.3.1 Number of mentors****Response:** 07**2.4 Teacher Profile and Quality****2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years****Response:** 72.58

File Description	Document
Institutional data in prescribed format	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**Response:** 53.89**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
24	23	25	25	24

File Description	Document
Institutional data in prescribed format	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 0.7

2.4.3.1 Total experience of full-time teachers

Response: 29.38

File Description	Document
Institutional data in prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

Academic calendar is designed and released by the University and the same is followed by the college in totality. The said calendar is inserted in the prospectus and uploaded on the college website, too. The prospectus provides the teaching plan to the students, teachers and the parents for the academic session. Every department prepares its own teaching plan, works out unit wise syllabus and distributes the course items among its members. Thus the teaching plan consists of lesson plan along with the details of objectives to be achieved, course contents to be covered and the teaching aids and logistics to be used inside the class room. The plan set in the departmental routine, is followed by every member of the department. The routine (Timetable) is displayed on the notice board. Every department carries out internal assessment on the basis of written test, project work and the attendance of the students. The evaluation blue print is prepared by the Examination Department. At the end of a semester, examinations of theory and practical papers are conducted as per University programmes. Evaluation of the answer books is made by the teachers, In order to tune our students at par with modern examination system the College involves classroom tests, group discussions, assignments and projects. Students' progress monitored by the faculty and their performance is assessed through sessional tests and assignments prepared by them.

File Description	Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

The answer scripts of the examinations conducted by the College are shown to the students and they are able to verify their performance. If there is any grievance of the students related to the University examination, the College authority forwards their applications to University and the examination section of the university for redressed. Each faculty monitors the attendance of the students, their response to theory and practical classes, assignments and projects and their performance in the internal examinations. Achievements and the results of the examinations are notified. The performance of the students is also discussed in the parent-teacher meetings organized by respective departments.

2.6 Student Performance and Learning Outcomes

2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The college has clearly stated learning outcomes of the Programs and Courses. Syllabi and Learning Outcomes are available in the departments for reference to the teachers and students .Importance of the learning outcomes has been communicated to the teachers in every College Committee meeting .The students are also made aware of the same through meetings .The college is running Under Graduate Courses (B.A, B.Sc, B. Com) & Self finance Courses (BBA, BCA ,B.Lib & information Science and B.Voc (IT)) for the students.The current academic session consists of 4441 student.The college is having 25 department including self finance courses.All department strictly follows the college academic calander.On successful completion of the programme, the students will be able to meet the well trained manpower requirement and ready to face the new challenges.

File Description	Document
Paste link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The teaching, learning and assessment strategies of the institution are enshrined in the vision statement of the College. The whole objective is to increase employability of the students, expose them to skill based knowledge, enable them to face interview, to write projects, to conduct surveys and above all to make them

good learners with moral values. Support facilities like internet, INFLIBNET, Language Lab, Computer Lab, Smart class etc. are available. The students are provided career counseling to make their study economically and socially relevant. They are made acquainted with the future prospects of the programmes offered. They are motivated through personality development programmes and encouraged to participate in the extracurricular activities and social and community services. Our main motto is to connect education to bread knowledge. The institution collects and analyzes data on student learning outcomes through regular internal assessments and assignments. The staff council takes the decision to improve performance of the students through remedial classes and by issuing study materials. We also provide educational guidance to overcome the academic deficit through use of library and personal interaction beyond class hours. The teaching learning outcomes of the learners after being assessed through examination performance, are communicated to the learners. The same is reviewed in the HODs' meetings. Through regular interaction by experienced teachers the confidence level of the learners are assessed and suitable remedies are offered. The best graduate of the College and other position holders of the University are given prizes and awards in different functions.

2.6.3 Average pass percentage of Students during last five years

Response: 88.28

2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
855	793	713	456	730

2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
914	853	781	617	814

File Description

Institutional data in prescribed format

Document

[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.36

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 3

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
3	0	0	0	0

File Description

Institutional data in prescribed format

Document

[View Document](#)

3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0.85

3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	0	0	0	0

3.1.2.2 Number of departments offering academic programmes

2018-19	2017-18	2016-17	2015-16	2014-15
25	24	24	24	21

File Description

Institutional data in prescribed format

Document

[View Document](#)

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years**Response: 1****3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	01	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.2 Research Publications and Awards****3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****Response: 0****3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response: 0****3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3 Extension Activities

3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The College has five NSS units and ensuring engagement of students in various social service activities contributing to good citizenship. The students through their work in the adjacent villages promote institution–neighborhood– community network. They have organized Village Adoption Scheme through which they enhance the awareness of the community relating to health care, Unnat Bharat, Cashless transaction in the village, sanitation, blood donation, eye donation, development of democratic values and others. The College conducted “Swachha Bharat Abhiyaan” and “Tree Plantation Activity” which has instilled amongst the students a sense of belongingness towards our community & environment. The students are made aware of ecology and environment, which they are advocating in their respective social circles.

File Description	Document
Paste link for additional information	View Document

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 0

3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 0

3.3.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 0

3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

3.4 Collaboration

3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange,

Internship, Field trip, On-job training, research etc during the last five years**Response:** 0**3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format

[View Document](#)**3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years****Response:** 0**3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format(Data template)

[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The institution ensures adequate availability and optimal utilization of physical infrastructure as it is critically linked to the vision of the college—‘to create an environment of excellence in education’ through technologically. The college have well equipped classrooms .Classrooms are facilitated with Blackboard, Platform and Podium. Smart classroom is available in the college. Remedial classes are used to improve the academic performance of slow and advanced learners .The conference and auditorium room is used for Presentations, Personal Interview, Group Discussion etc. Optimal deployment of infrastructure is ensured through conducting workshops, awareness programs for faculty on the use of new technology. Effective utilization of infrastructure is ensured through well qualified lab technicians. Library is well stocked with books, e-books and e-journals.

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The colleges organises different cultural activities during the academic year. Since the college is situated in the tribal locality where most of the population belongs to Santhals and Pahariyas as well as the people from different culture like Bangla .The college celebrates the cultural programmes related to all cultures and religion with the purpose to spread the message among the students about equity and respect to all cultures. The college is well equipped with sports materials specially for football, volleyball, basket ball, archery, athletics, badminton, cricket, table tennis carom and chess. Students have participated in the inter college/university tournaments/Chancellor Trophy the college team had been champion in football, archery, and runner in kho-kho. The players do the practice in the supervision of sports incharge. At times experts of different games and sports are invited to guide the players. Gymnasium is also available on our campus for the students. Activities relating to yoga take place at regular intervals.

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 69.23

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 09

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 0

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library automation is in progress.

OPAC : Limited access

In house/Remote access to e publications INFLIBNET

Internet Band width/speed : upto 50 mbps ,

Internet access available. Repository

IQAC

Content Management System for e- learning : NA

Feedback is collected from the students and teachers with regard to infrastructural facility and the functioning of the library. The reactions, opinions and suggestion collected thereby are analyzed in the

meeting of the library Advisory committee and appropriate steps are taken accordingly for further improvement of the services offered by the library.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 1.39

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 21

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The college has facilities of Wi-Fi and Student Management System. It is timely updated and this facilities is available for both students and employees. Almost all the practical based departments have LCD projectors and overhead projectors. The college has well equipped conference room with modern technologies. The college website is monitored and updated from time to time by the help of developer. The college Language Lab use software of wordsworth which is updated timely. N-List is widely use by employee as well as by the students. For administrative works of college licenced software is installed in the office computer. The BCA lab is well equipped with 23 computer which use licenced operating syatem.

Wi-Fi facilities is last renewed on 20th January 2020.

File Description	Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 33:1

4.3.3 Bandwidth of internet connection in the Institution

Response: B. 30 MBPS – 50 MBPS

File Description	Document
Upload any additional Information	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**Response:** 0**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description**Document**

Institutional data in prescribed format(Data template)

[View Document](#)**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.****Response:**

The committee of the college look after all the development and renovating works of the college. Allocation for these activities is made in the budget. As directed by State Govt. and the University and in accordance with the decisions of the College Development Committee, construction and renovation works are executed as per Jharkhand State Financial Rules in the supervision of Jharkhand State Building Construction Corporation Limited (JSBCCL). The entire amount against the bills submitted by the lowest bidding (L.B.) Contractor is transferred to JSBCCL to check and make payment accordingly. Procurements / purchases of goods as per decisions of the Development committee / Sale and Purchase committee are made from GeM or from the firms registered to GeM by inviting quotations on the said portal. All payments are made through PFMS on EAT (Expenditure, Advance & Transfer) module. As requisitioned or reported by the departments, sections, wings and others, the college gets the equipments repaired and running in order. The IQAC monitors the whole process and ensures whether the grants released by UGC / RUSA / State Govt. / University against the approved plans / schemes / requisitions are utilized properly or not. Annual maintenance and repair of the infrastructure is taken care by the college in a systematic manner. Day to day maintenance or care is carried by the staff concerned. Expenditure against the Lab and other equipments is made out of the grants received from the State Govt. or from the college account. The technical staffs take care of the computers, laptops, smart boards, network, sound system, micro phones, electronics and technological systems and the generators. The College has a 35 kV DG set, six inverters and stabilizers to avoid power failure and voltage fluctuations and to facilitate uninterrupted power supply to the class rooms and laboratories. The College has a water tank providing water to all the blocks of the College. The college also has the independent transformer for supply of electricity in the campus. To fulfill the mission of green campus the college has appointed a Gardner on contractual basis. The college deploys , e-library, Language Lab , LCD Projector and document camera for teaching and learning with the help of latest technology.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 55.61

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
670	816	700	1072	758

File Description

Institutional data in prescribed format

Document

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Institutional data in prescribed format

Document

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: E. None of the above

File Description	Document
Institutional data in prescribed format	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 0

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: E. None of the above

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.05

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	1	0

File Description	Document
Institutional data in prescribed format	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 0

5.2.2.1 Number of outgoing student progressing to higher education.

File Description	Document
Institutional data in prescribed format	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be

counted as one) during the last five years.

Response: 2

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
02	0	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

The college with purpose to inculcate the democratic values in the students, helps student union to grow in campus. They learn to raise the issues which have greater impact on improving the teaching and learning within the campus. The college provides them opportunities to lead and learn the management skills by organising various co-curricular and extra-curricular activities. In this region there is a mix of santhali and bengali culture, the students celebrate Sohray (Santhali festival) and Basant Panchami in the college campus and the whole management is being done by the students under the supervision of cultural incharge who is a faculty of the college. the college give them monetary support to organise these programmes and it is decided by college developmental committee with student participation.

The student union has proper representation in taking the measures to maintain the discipline and smooth functioning of college.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
00	01	0	0	0

File Description	Document
Institutional data in prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college was established in the year 1978 with the motive to serve the society in the socially and economically backward area of Sahibganj district. Though the college do not have any government registered Alumni Association but still the alumni plays a vital role in achieving the motive of the college. The college seeks co-operation and suggestion from the Alumni and the old faculties. They are invited on Foundation Days, Annual days and other academic conferences. Old faculties are invited to deliver talks on different issues. The college collect feedback from the alumni who possess different ranks and posts in various services with regard to improved the performance and quality of the college. The college has a active alumni committee.

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The grievances/complaints of the students / staffs are promptly attended by the Grievance Redressal Cell / Women Complaints Redressal Cell of the College. Normally the grievances of the students / staffs / women are heard, analyzed and in consultation with the Principal settled of. The grievances of the Parents are heard by the Principal and immediately resolved in the presence of the sectional heads. The main objective of the college is to contribute to the transformation of prevailing social conditions so that values enshrined in the constitution of India; social justice, equality of opportunity, democratic freedom .to all, tolerance and respect to all religions may be brought closer to realization, opening up to the people of our country with special emphasis on Jharkhand for greater possibilities of the existence of real human beings. The institution is aware of dimensions and quality of education keeps on changing with time and the quality cannot be assessed by a single yard stick. The college can serve best by imparting education, inculcating moral values and motivating young minds to researches and services to mankind. The members of the staff are relieved to attend different leadership training programmes organized by government authorities and other institutions. The NSS Officers have been relieved to attend training and leadership programmes. Members of the staff are also entrusted with the leadership responsibility by government administration from time to time such as Election and other duties. The members of the staff are also entrusted leadership being head of different committees in the College. The NSS Programmes also give inspiration to the Staff members in gathering leadership qualities.

File Description	Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

All faculties and non-teaching staffs are engaged in the curricular and extracurricular activities. There are committees and bodies to assist the Principal in the overall development of the college. The committees and the bodies supervise the work going on and make recommendations for actions to be taken. All accounts are audited time to time by the Govt. agency / Chartered Accountants. Staffs are assigned different extracurricular duties for proper functioning of the College. All work is performed in team spirit and with coordination. These are mostly observed in the celebration of College Foundation Day, national days, athletic meet, annual functions, students' elections, conferences, seminars, workshops and others.

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The institute has a perspective plan for development keeping in mind the requirements of the area, employability and improvement through introduction of new programmes like BBA, BCA, BLIS and Information Technology. Students have been offered to select one open online course from MOOCs (Massive open online courses under Swayam platform of UGC as an Inter disciplinary subject. Environmental Science, too, is taught as an Inter disciplinary subject. The college runs B.Voc (Information Technology) courses which help the students to build career in different sectors or they can establish their own business through start-up.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The internal organizational structure of the College comprises of Academic Council, Development Committee, Principal, Faculty, Departmental Council, Finance committee, Planning & Evaluation Committee, Examination Cell, Procurement Committee, Admission Committee, Library Committee, Research Committee, New Teaching Programme Committee, Syllabus & Feedback Committee, College Magazine Committee, Sports Committee, Cultural Programme Committee, Scholarship and Award Committee, NAAC Committee and Discipline Committee. These committees decision making and programme implementing bodies. Besides that there are cells like RUSA Cell, Career Counseling Cell, Placement Cell, Anti Ragging Squad, Grievance Redressal Cell, Women Complaint Redressal Cell, Parents Cell and the Alumni Cell. All works are furnished in the guidance, control and supervision of the IQAC.

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support

4. Examination**Response:** E. None of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3 Faculty Empowerment Strategies**6.3.1 The institution has effective welfare measures for teaching and non-teaching staff****Response:**

There is an Employees Welfare Fund that runs under the University Welfare Scheme applicable for all the teachers and non-teaching staffs. Besides that an employee is granted financial assistance as an advance for the marriage of daughter / medical treatment of self or the family members. The non-teaching employees are made payment of Festival advance which is adjusted every year in installments. To attract and retain the eminent faculty, the scholarly and physically fit retired teachers are invited to engage classes on the payment of class based remunerations.

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.**Response:** 0**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 0.2**6.3.3.1 Total number of professional development /administrative training Programmes organized**

by the institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
01	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response:** 0.43**6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	01	00	00

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**Response:**

The faculty members bestowed with certain duties and responsibilities in the areas of academic, cocurricular and extracurricular activities, administrative and institutional development, research and social services. The performance of the faculty in teaching, research and extension is evaluated on the basis of reviews of the progress registers and the self-appraisal report submitted by the teachers. Principal writes the Confidential Character Roll (CCR) for onward transmission to competent authority. This report is taken into consideration at the time of vertical mobility of the teachers. Moreover, the performance is also evaluated on the basis of feedback sought from the students. The Performance Appraisal Report is prepared on the basis of the Self Appraisal Report of the faculty members submitted individually and as per confidential report of the Principal. In case of adverse remark or shortcoming, the report is communicated to the incumbent for required improvement in performance.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

There is mechanism for internal audit and external audit of the institution. Internal audit of different departments and library are done through verification of stock registers, Fee collection registers, Demand register, Cash Book, orders issued, bills and vouchers etc. under the direct supervision of the Principal. The external audit is conducted by Local Auditor, AG of State Government through University and the UGC funds are audited by the Chartered Accountant. This is done regularly per annum in every financial year. The financial audit for the session, 2014-15 has been completed having no major audit objection. The major sources of institutional receipts are from the development fees paid by the students, state government grants, UGC and RUSA assistance. Normally the College follows the principle of balanced budget.

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Institutional data in prescribed format(Data template)	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The college has incorporated adequate provisions in the budget for the construction works, maintenance and upkeep of the infrastructure as and when the fund is allocated. Budgetary provisions against the construction / renovation of buildings, procurement and maintenance are stated as below:

Session	Sl. No.	Infrastructural Details

2014-15	1	Building	
	2	Furniture	
	3	Equipment	
	4	Computers	
	5	Vehicles	
	6	Any others IQAC	
2015-16	1	Building	
	2	Furniture	
	3	Equipment	
	4	Computers	
	5	Vehicles	
	6	Any others	
2016-17	1	Building	
	2	Furniture	
	3	Equipment	
	4	Computers	
	5	Vehicles	
	6	Any others	

2017-18	1	Building	
	2	Furniture	
	3	Equipment	
	4	Computers	
	5	Vehicles	
	6	Any others UGC	
2018-19	1	Building	
	2	Furniture	
	3	Equipment	
	4	Computers	
	5	Any Others	

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The college has established Internal Quality Assurance Cell on 19/05/2014 .The cell has been working all along for quality assurance in higher education and by undertaking programmes:

1. To ensure improvement in the college affairs
2. To ensure optimum use of resources available
3. To sensitize the employees and the students regarding the significance of NAAC
4. To prepare future plans
5. To initiate process for organizing seminars, in-house seminars, conferences and workshops
6. To identify the institutional strengths, weaknesses, opportunities and challenges and to suggest remedial measures for quality improvement
7. To develop quality benchmarks for every academic and administrative activity.

All the faculty members and the non-teaching staffs are communicated with the objectives of the IQAC and are advised to act accordingly. The members of the IQAC invite the staff members and convene meetings of different core committees to make them vibrant in achieving the goals and objectives. The institution has the integrated framework for quality assurance of the administrative and academic activities. The non-teaching staffs are also advised to build self confidence and accept changes in the administration procedure. The institution takes step to provide training to teaching and non-teaching staff for effective implementation of the quality assurance procedures. The main aim is to provide them with the basic technical skill required in the new environment and develop positive attitude for the same. The senior faculty members, in charge of institutional services such as administration, examination, library, establishment, accounts, IT / computer centre, are deputed to attend meetings organized by the Govt. agencies from time to time. The computer orientation training for non teaching staffs was arranged to make them well versed with the system. Students of Information Technology have to go every semester on industrial training.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The institution has a structured mechanism to review the teaching learning process for taking the decisions in a right perspective. The Academic Calendar is prepared in advance and displayed on the college website and strictly followed. Transparency in admission is maintained. It follows an effective and elaborate system of feedback from the students. The reports from the feedback are analyzed by a core committee and appropriate steps are undertaken wherever necessary. The teachers are advised to submit the Annual Performance Appraisal Report which acts as an indicator of their teaching and learning and the Principal after review of the same issues direction for future initiatives.

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: D. 1 of the above

File Description	Document
Institutional data in prescribed format(Data template)	View Document
Paste web link of Annual reports of Institution	View Document

NBAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

The college displays gender sensitivity in providing facilities like safety and security, counselling, placement, participation in curricular, co-curricular and extra curricular activities and programmes. The institution has got constituted committees like anti ragging cell, woman grievance redressal cell, career counselling cell, placement cell to curb the gender discrimination. The programme like sociology, to, imparts teaching on gender equity, safety and security. NSS volunteers promote the awareness of Beti Bachao Beti Padhao among the villagers. Recently a details proposed budget has been sent for gender equity empowerment under 'NIRBHAYA FUND'. The college is also planning to start a Self Defense course specially for girl.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: D. 1 of the above

File Description	Document
Geotagged Photographs	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management

- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

The college has facility of solid waste management,water waste management,and water harvesting management.Waste water is diverted to gardens to maintain the eco green .Rain water is led to tanks so that water level of the college campus may be protected.Waste paper and solid materials are collected from the dustbin whereas the waste chemical and other liquid materials are collected in seperate dustbin.This arrangement has been made to maintain the environment eco friendly.The college has yet not succeeded to have the facility of e-waste management however we are in our continous effort to procure the same.As the dissection has been banned hence, there is no scope of biological waste.

File Description	Document
Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

- 1.Rain water harvesting**
- 2.Borewell /Open well recharge**
- 3.Construction of tanks and bunds**
- 4.Waste water recycling**
- 5.Maintenance of water bodies and distribution system in the campus**

Response: D.1 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document

7.1.5 Green campus initiatives include:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

Response: B. 3 of the above

File Description	Document
Geotagged photos / videos of the facilities	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: E. None of the above

File Description	Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: E. None of the above

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

B.S.K. College, Barharwa situated in a border area. Barharwa is a block in district Sahibganj, and due to railway junction it is centre of trade in this mostly tribal inhabited area. The west bengal, Bihar and Bangladesh borders are connected with jharkhand through this region. Therefore, this area is exeply for cultural, regional, linguistic, communal socioeconomic and other diversities. In Barharwa the people used to speak Bengali, Santhali, Pahariya, Hindi and Bhojpuri. The college as a centre of higher education poised to work towards providing the inclusive environment where tolerance and hormony for cultural, regional, linguistic, communal and other diversities can prosper and strengthen our national identity i.e. unity in diversity.

The College is a single higher edication instution in this area which run various UG programmes and courses that are not in any other college. The college has UG programmes on linguistic in Bagla, Santhali, Urdu, Spoken English and Hindi. Apart from this, College also starts a programme on vocational education i.e., B.Voc. IT under NSQF scheme of MHRD.

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The College celebrates the Constitution day each year where a programme organised by the college and we discuss constitutional obligations. we teach the student about constitutional duties and right so that they become aware about it and told them to make aware atleast 10 people in your neighbour. The college organises Youth parliament each year under the supervision of Deptt. of Political Science. The programme helps students to know about the proceedings of our parliament and is playing its important role in increasing the belief on democracy and constitution among the people in this area.

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: D. 1 of the above

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The College celebrates all national and international commemorative days with view to aware the students about the importance of these days and make them know how these days are play a symbolic role in awakening the people towards building the nation.

The college also organises sports events under the Fit India movement of MHRD. India is known for its diversity and culture. Educational institutions can play a significant role in nurture and growth of all cultures. B.S.K. College, Barharwa celebrates all the festivals i.e., Sohray, Adiwasi Diwas, Basant Panchami, Dussehera, Dipawali, Eid. The college takes it as a prime objective to nurture all the cultures within the campus and thus provide a healthy environment to grow them.

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

1.Spoken English and Basic Computer Programmes:

The College have formed a Soft Skill Board to provide soft skill development module for collegiate students. Under Soft Skill Development programmes computer application classes are held once in a week. Students are trained to prepare curriculum vitae. The subject modules cover Basic English Grammar, Writing, Reading and Presentation skills, Public Speech, Aptitude tests, Functional and Communicative English, Interview skills, and Group discussion skills and modules of Banking, Finance, Management and Administration, Shares and Income Tax etc. Computer Literacy Course.

Objective:

- i. To educate the students to face the interview effectively and comfortably.
- ii. Make the students to learn to prepare curriculam-vitae.
- iii. Make the students computer freindly and provide the basic knowledge about MS Word, MS Excel and internet.

About the Practice:The College is in practice for Computer Literacy Course for its students. One may opt this course at the leisure time. The ICT Board shoulders the responsibility to impart such education to the aspiring students and has been entrusted to improve the computer literacy among the students and staff in association with ICT board. Spoken English Module: For skill development students are provided the facility of learning skills of spoken English. Knowledge of English grammar, pronunciation and skills of reading, writing, speech, debate, group discussion and interview are taught through audio-video and ‘hear and imitate’ system available in the Language Lab. Besides the above, the Language Lab imparts teaching on literature and the programmes taught in Arts, Science and Commerce.

2. Youth Parliament

Objective:

- i. Awareness among students and society about the spirit of constitution.
- ii. To provide training to youth for future parliamentarian.
- iii. To educate students to express their ideas on a common platform.

Challenges:

- i. Lack of experience in the student.
- ii. Students become agressive for the opponent ideas, so we face challenge to train them to express their ideas in a better way.
- iii. equal participation of girl in the youth parliament.

The programme is very success and gather appreciation from all corners. The programme involve the students from all streams.the programme has its impact on the mindset of society in this region to increase

their faith and belief on the constitution. the other higher educational instutions also follow this initiative and organise this programme on regular basis.

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The vision and mission of BSK College is to provide quality education and to foster the advancement of knowledge. It is to ensure a creative and innovative thinking in the dimension of peace, prosperity, integrity and social harmony. The aim is to foster meticulous and rigorous training that enables a scholar to learn what is right and what is wrong. It is to make provision for a confirmed resolution of realistic puzzles through a continuous teacher student interaction. The mission is to inculcate human potential and scientific tempo that can be utilized further to nurture the same in terms of knowledge and wisdom in constructive dimensions of our social need. It is to promote humanitarian virtues and to preserve our past ideals, culture and spiritual heritage. It promotes higher education among the rural poor around the area of Barharwa and to make it liberal, scientific and technological. The institution addresses the needs of the society by making it aware of the developments around us. Through extension activities, NSS, the College establishes bondage with local people and brings social harmony, peace and humanitarian virtues. Preference is given to local students in the sphere of admission so that there is spread of higher education in the area. Through organization of seminars on different social issues to reduce social disparity and to bring the academically backward students to the mainstream, the College consistently takes steps.

5. CONCLUSION

Additional Information :

The college has been granted status of community college along with grant of approval for the teaching of Information Technology (B.VOC) by the UGC under the provision of NSQF. To ensure information to student with regard to registration , examination , curricular , co-curricular and extra curricula programmes , the facility of Student Management System is being provided by the college. The college vowed to provide opportunity of higher education to each and every youth of area with purpose to making them skilled and thus transform the individual energy into national energy.

Concluding Remarks :

Assessment and accreditation of the college will prove a milestone in the history of innovative and skilled based education . It will enable the college to fulfill the objectives of higher education with regard to develop a citizen more human and more competent and skill.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: D. Any 1 of the above Remark : DVV has made the changes as per provided letter of teachers in paper setter by HEI.</p>																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are added within the last 5 years. Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>04</td> <td>03</td> <td>03</td> <td>03</td> <td>03</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>01</td> <td>01</td> <td>01</td> <td>01</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	04	03	03	03	03	2018-19	2017-18	2016-17	2015-16	2014-15	01	01	01	01	01
2018-19	2017-18	2016-17	2015-16	2014-15																	
04	03	03	03	03																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
01	01	01	01	01																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>51</td> <td>0</td> <td>0</td> <td>31</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Certificates of students not provide by HEI.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	51	0	0	31	0	2018-19	2017-18	2016-17	2015-16	2014-15	0	0	0	0	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
51	0	0	31	0																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0	0	0	0																	

1.3.3	<p>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</p> <p>1.3.3.1. Number of students undertaking project work/field work / internships Answer before DVV Verification : 131 Answer after DVV Verification: 0</p> <p>Remark : Supporting document not provide by HEI.</p>															
1.4.1	<p><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></p> <p>1) <i>Students</i></p> <p>2) <i>Teachers</i></p> <p>3) <i>Employers</i></p> <p>4) <i>Alumni</i></p> <p>Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: E. None of the above Remark : Blank feedback not considered.</p>															
1.4.2	<p>Feedback process of the Institution may be classified as follows:</p> <p>Options:</p> <ol style="list-style-type: none"> 1. Feedback collected, analysed and action taken and feedback available on website 2. Feedback collected, analysed and action has been taken 3. Feedback collected and analysed 4. Feedback collected 5. Feedback not collected <p>Answer before DVV Verification : B. Feedback collected, analysed and action has been taken Answer After DVV Verification: E. Feedback not collected Remark : Blank Feedback not considered.</p>															
2.1.1	<p>Average Enrolment percentage (Average of last five years)</p> <p>2.1.1.1. Number of students admitted year-wise during last five years Answer before DVV Verification:</p> <table border="1" data-bbox="306 1832 1046 1966"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1467</td> <td>1475</td> <td>1284</td> <td>1662</td> <td>1306</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 2042 1046 2087"> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	1467	1475	1284	1662	1306					
2018-19	2017-18	2016-17	2015-16	2014-15												
1467	1475	1284	1662	1306												

2018-19	2017-18	2016-17	2015-16	2014-15
1467	1475	1284	1662	1306

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5680	5680	5530	5530	5530

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
5679	5680	5530	5530	5530

Remark : Provided report of sanctioned intake not reflect sanctioned seats .

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
1052	1014	974	1271	1119

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1336	1229	1165	1509	1118

Remark : Provided letter not reflect actual students admitted from the reserved categories. We made the changes as per input provided in SSR for the year 2015-16,2016-17,2017-18 and 2018-19.

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

2.3.3.1. Number of mentors

Answer before DVV Verification : 08

Answer after DVV Verification: 07

Remark : DVV has made the changes as per details of mentor-mentee by HEI.

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
25	25	25	25	25

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
24	23	25	25	24

Remark : Some Ph.d certificates not provide by HEI.

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
01	0	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0	2	0	1	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Provided outer cover page of books and chapters without ISBN numbers not considered. We also verify the ISBN numbers with ISBN search on google.

3.3.2	<p>Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years</p> <p>3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 465 1046 600"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 680 1046 815"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Relevant document not provide by HEI.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	01	0	0	0	0	2018-19	2017-18	2016-17	2015-16	2014-15	0	0	0	0	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
01	0	0	0	0																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0	0	0	0																	
3.3.3	<p>Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)</p> <p>3.3.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 1290 1046 1424"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>06</td> <td>04</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 1505 1046 1639"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Provided handwritten report without any signed and stamp not considered.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	06	04	0	0	0	2018-19	2017-18	2016-17	2015-16	2014-15	0	0	0	0	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
06	04	0	0	0																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
0	0	0	0	0																	
3.3.4	<p>Average percentage of students participating in extension activities at 3.3.3. above during last five years</p> <p>3.3.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 2033 1046 2087"> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>																				

2018-19	2017-18	2016-17	2015-16	2014-15
282	200	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
189.375	53.247	81.613	32.061	13.255

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Supporting document not provide by HEI.

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: E. None of the above

Remark : Supporting document not provide by HEI.

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

.729	10.219	0.059	5	3.70
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Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Supporting document not provide by HEI.

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
0.17	3.134	3.417	1.017	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Supporting document not provide by HEI.

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: E. None of the above

Remark : Supporting document not provide by HEI. Website has not reflect any information about redressal of student grievances including sexual harassment and ragging cases.

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year - wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
9	1	2	3	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	1	0

Remark : Placement certificates of students for the year 2014-15, 2016-17, 2017-18 and 2018-19 not provide by HEI.

5.2.2 Average percentage of students progressing to higher education during the last five years

5.2.2.1. Number of outgoing student progressing to higher education.

Answer before DVV Verification : 507

Answer after DVV Verification: 0

Remark : Supporting document not provide by HEI.

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
04	04	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
02	0	0	0	0

Remark : DVV has not considered certificate received from Inter-college competition and participation certificate.

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
03	01	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	01	0	0	0

6.2.3

Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Answer before DVV Verification : D. 1 of the above

Answer After DVV Verification: E. None of the above

Remark : Relevant document not provide by HEI.

6.3.2

Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
01	01	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : Supporting document not provide by HEI.

6.3.4

Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

Answer before DVV Verification:

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2018-19	2017-18	2016-17	2015-16	2014-15
34	00	01	00	00

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
00	00	01	00	00

6.5.3	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements 2. Collaborative quality initiatives with other institution(s) 3. Participation in NIRF 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) <p>Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D. 1 of the above</p>
7.1.4	<p>Water conservation facilities available in the Institution:</p> <ol style="list-style-type: none"> 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus <p>Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: D.1 of the above Remark : DVV has made the changes as per provided photos of rainwater harvesting by HEI.</p>
7.1.6	<p>Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : D.1 of the above Answer After DVV Verification: E. None of the above Remark : Audit report not provide.</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p>

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: D. 1 of the above

Remark : DVV has made the changes as per code of conduct shown in website.

2.Extended Profile Deviations

ID	Extended Questions																				
1.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>2840</td> <td>2840</td> <td>2765</td> <td>2765</td> <td>2765</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>2839</td> <td>2840</td> <td>2765</td> <td>2765</td> <td>2765</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	2840	2840	2765	2765	2765	2018-19	2017-18	2016-17	2015-16	2014-15	2839	2840	2765	2765	2765
2018-19	2017-18	2016-17	2015-16	2014-15																	
2840	2840	2765	2765	2765																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
2839	2840	2765	2765	2765																	
2.2	<p>Number of sanctioned posts year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>62</td> <td>62</td> <td>62</td> <td>62</td> <td>62</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>65</td> <td>65</td> <td>65</td> <td>65</td> <td>65</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	62	62	62	62	62	2018-19	2017-18	2016-17	2015-16	2014-15	65	65	65	65	65
2018-19	2017-18	2016-17	2015-16	2014-15																	
62	62	62	62	62																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
65	65	65	65	65																	
3.2	<p>Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>55.863</td> <td>180.505</td> <td>42.204</td> <td>132.742</td> <td>90.356</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>56</td> <td>181</td> <td>42</td> <td>133</td> <td>90</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	55.863	180.505	42.204	132.742	90.356	2018-19	2017-18	2016-17	2015-16	2014-15	56	181	42	133	90
2018-19	2017-18	2016-17	2015-16	2014-15																	
55.863	180.505	42.204	132.742	90.356																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
56	181	42	133	90																	

3.3	Number of Computers Answer before DVV Verification : 56 Answer after DVV Verification : 83
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NAAC